



Two-Day Courses	Course Fees Per Participant
Crucial Conversations	\$500
Human Relations	\$423
Project Management	\$423
One-Day Courses	
Advanced Principles of Communication – Part 1	\$188
Advanced Principles of Communication – Part 2	\$188
Advanced Procurement Certification	\$188
Cultural Competency	\$188
Customer Service	\$188
Dimensions of Leadership	\$188
Discipline, Grievances, and the Contract	\$188
Diversity Training for Managers and Supervisors	\$188
Enhancing Team Membership	\$188
Ethics of Leadership and Influence	\$188
From Interview to Hire	\$188
Fundamentals of Supervision	\$188
Generational Diversity	\$188
Investigating Employee Misconduct	\$188
Leading Through Change	\$188
Listening, The Forgotten Skill	\$188
Managing Conflict and Resistance in the Workplace	\$188
Managing Stress and Workplace Accountability	\$188
Managing Your Time and Priorities	\$188
Performance Evaluation	\$188
Professional Impact	\$188
Project Management Fundamentals	\$188
Shaping Effective and Engaged Teams	\$188
Strategic Planning and Systems Thinking	\$188
The Servant Leader	\$188
Thriving on Change	\$188
1/2-Day Courses	
Dimensions of Behavior	\$96
Diversity Training for Employees	\$96
Ethical Issues in Today's Workplace	\$96
Introduction to State Procurement	\$96
E-Learning for State of Iowa Employees	
Americans with Disabilities Act	\$42
Equal Employment Opportunity/Affirmative Action/Anti-Discrimination	\$42
Creating a Violence-Free Workplace	\$42
FMLA Overview (Not Reed Group Training)	\$42
Preventing Sexual Harassment For Employees	\$42
Preventing Sexual Harassment for Managers and Supervisors	\$42
Role of the Lead Worker	\$42
State Government Foundations	\$42
Substance Abuse Policy	\$42
New Employee Onboarding – General Information	\$42

Additional Services	
Training Needs Analysis Report	No Charge
Climate Survey	Contact PDS for Pricing and Scheduling (Expect delays during peak work periods)
Strategic Planning	Contact PDS for Pricing and Scheduling (Expect delays during peak work periods)
Process Improvement	Contact PDS for Pricing and Scheduling (Expect delays during peak work periods)
Special Sessions	Contact PDS for Vendor Pricing and Course Availability - Offered on a first- come, first served basis.

PDS Partners	
New Horizons	Special State of Iowa Course Pricing for State Agencies + Administrative Fees
Premier Knowledge Solutions	Special State of Iowa Course Pricing for State Agencies + Administrative Fees

